



## ବିଜ୍ଞାପନ


### ଓଡ଼ିଶା ସରକାର

### ସଂଖ୍ୟାଲଘୁ ଓ ପଛୁଆଶ୍ରେଣୀ କଲ୍ୟାଣ ବିଭାଗ

ଅନ୍ୟାନ୍ୟ ପଛୁଆବର୍ଗ ତଥା ସାମାଜିକ ଶିକ୍ଷାଗତ ଅନଗ୍ରସର ଶ୍ରେଣୀର  
ଛାତ୍ରଛାତ୍ରୀ ମାନଙ୍କୁ ୨୦୧୪-୧୫ ବର୍ଷ ପାଇଁ ପ୍ରାକ୍‌ମାଟ୍ରିକ୍ ବୃତ୍ତି ପ୍ରଦାନ  
ନିମନ୍ତେ ଦରଖାସ୍ତ ଆହ୍ୱାନ ।

ରାଜ୍ୟ ମଧ୍ୟରେ ଥିବା ସମସ୍ତ ସରକାରୀ ତଥା ସ୍ୱାକୃତିପ୍ରାପ୍ତ ଶିକ୍ଷାନୁଷ୍ଠାନମାନଙ୍କରେ ୬ଷ୍ଠ ଶ୍ରେଣୀଠାରୁ ୧୦ମ ଶ୍ରେଣୀ ମଧ୍ୟରେ ଅଧ୍ୟୟନ କରୁଥିବା ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ ଓ ସାମାଜିକ ଶିକ୍ଷାଗତ ଅନଗ୍ରସର ଶ୍ରେଣୀର ଛାତ୍ରଛାତ୍ରୀମାନେ ଯେଉଁମାନଙ୍କର ପିତାମାତା / ଅଭିଭାବକଙ୍କର ବାର୍ଷିକ ଆୟ ଟ.୪୪,୫୦୦/-ରୁ ଅଧିକ ହୋଇ ନଥିବ, ସେମାନେ ଏହି ବିଭାଗ ୱେବସାଇଟ୍ <http://www.stscodisha.gov.in> ରେ ଦିଆଯାଇଥିବା ଦରଖାସ୍ତ ଫର୍ମରେ ବିଧିବଦ୍ଧଭାବେ ପୂରଣ କରି ଶିକ୍ଷାନୁଷ୍ଠାନ ମୁଖ୍ୟଙ୍କ ମାଧ୍ୟମରେ ସମ୍ପୂର୍ଣ୍ଣ ଜିଲ୍ଲାମଜ୍ଜଳ ଅଧିକାରୀଙ୍କ ନିକଟରେ ତା.୩୧.୦୮.୨୦୧୪ ସୁଦ୍ଧା ଦାଖଲ କରିବେ । ଯେଉଁ ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କର ପିତାମାତା BPL ଶ୍ରେଣୀ ଅନ୍ତର୍ଭୁକ୍ତ ହୋଇଥିବେ ସେମାନଙ୍କୁ ଅଗ୍ରାଧିକାର ଦିଆଯିବ । ଚଳିତ ବର୍ଷ ବ୍ୟାଙ୍କ ଆକାଉଣ୍ଟ ମାଧ୍ୟମରେ ବୃତ୍ତି ବିତରଣ କରାଯିବ ।

ଜିଲ୍ଲାମଜ୍ଜଳ ଅଧିକାରୀମାନେ ଦରଖାସ୍ତ ଗୁଡ଼ିକର ତନଖିକରି ଶ୍ରେଣୀଭୁକ୍ତ ବାଳକ - ବାଳିକା ତାଲିକା ସହ ଏହି ବିଭାଗକୁ ଆବଶ୍ୟକ ଅର୍ଥର ବିବରଣୀ ପ୍ରେରଣ କରିବେ ।

  
ନିର୍ଦ୍ଦେଶକ (ଓ.ବି.ସି.)

# **SCHEME OF PRE-MATRIC SCHOLARSHIPS TO THE OTHER BACKWARD CLASSES FOR STUDIES IN INDIA**

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## **1. OBJECTIVE**

Even after 51 years of independence and in spite of various measures taken to improve the level of education in the country, literacy levels among backward classes, particularly among women, continues to be extremely low. The number of steps have already been taken by the Government and considerable progress has been achieved in improving the level of literacy and education during the last 51 years, but there is still a long way to go before respectable levels of literacy are achieved. It has been recognized now that education and economic support for backward classes has not been adequate and there is disparity between them and the non-backward sections of the population at every level. In view of the same, it is felt that earnest efforts are required to introduce various new schemes specifically for these target group i.e. backward classes to provide them a level playing field in comparison to non-backward sections of the population.

The position of women in terms of literacy among OBCs population is also a cause of concern. Considering the important role of women in shaping the size of the family and outlook of its members, investment in improving education among women of these communities will not only improve their social and economic status, but will also help in accelerating the socio-economic development of these communities and the nation as a whole.

Experience shows that children of OBCs from the poorer section do not go schools as they often have to provide a helping hand to their parents in traditional occupation or otherwise supplement the family income. It is considered that a scheme of Pre-matric Scholarship would be helpful in spreading education amongst such children specially amongst the girl child of weaker sections. A scheme of Pre-matric Scholarship for the benefit of children belonging to Weaker Section amongst OBCs has been formulated with the object in view.

## **2. Scope**

OBCs living below double the poverty line form a bigger chunk of a population and there are disparities amongst OBCs themselves to start with, it is proposed to award scholarship to school going children of poorer OBC parents whose annual income is below double the poverty line.

## **3. ELIGIBILITY**

Scholarship award will be sanctioned in the case of students whose parents/guardians income from all sources does not exceed Rs.44,500/- per annum.

**Note 1 :** So long as either of the parents (or husband in the case of married unemployed girl student) are alive, only income of the parents/husband, as the case may be from all sources will be taken into account and of no other members even

though they may be earning. In the form of income declaration, income will be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies will have to be taken into consideration. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence taken place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.22.

**Note 2** : House Rent allowance received by the parents of a student shall be exempted from the computation of "Income" if the same has been permitted to be exempted for purpose of Income-Tax.

**Note 3** : Income Certificate is required to be taken once only, i.e. at the time of admission to courses, which are continuing for more than one year.

#### **4. DURATION AND COURSE OF STUDIES**

The scholarships may be given to the students enrolled in Class-I or any subsequent class of pre-matric stage in the case of Day Scholars, and Class-III or any subsequent class of Pre-matric stage in the case of hostelers. The scholarship will terminate at the end of Class-X. The duration of scholarship in an academic year will be 10 months.

#### **5. INSTITUTION OF STUDY**

The scholarship will be tenable only in such institutions and for such pre-matriculation courses, which have been duly recognized by the concerned State Government and Union Territory Administration.

#### **6. COVERAGE VALUE OF SCHOLARSHIP AND AD-HOC GRANT**

##### **I. Hostelers :**

The students as hostelers will be covered from class III to X. The rates of scholarships will be as under :-

Class- III to VIII : Rs.200/- per month for 10 months

Class-IX to X : Rs.250/- per month for 10 months

##### **II. Day Scholars**

The students as day scholars will be covered from Class-I to Class-X. The rates of scholarships will be as under :-

Class-I to V : Rs.25/- per month for 10 months

Class-VI to VIII : Rs.40/- per month for 10 months

Class IX to X : Rs.50/- per month for 10 months

### **III. Ad-Hoc Grant**

An ad-hoc grant of Rs.500/- per student per annum to all students i.e. hostelers as well as day scholars will also be given.

**IV.** The Scholarship amount will be payable from the date of joining to the date of leaving the school, excluding the period of vacation, which will be about 10 months in a year except in the cases where the students enters late or leaves early in the midst of academic year.

### **7. ADMINISTRATIVE AUTHORITY**

The scheme will be implemented and administered in accordance with the procedure laid down by the State Govts./ UT Administration in this regard.

### **8. SELECTION**

The concerned State Governments and Union Territory Administrations will lay down the detailed procedure for selection of students.

### **9. OTHER CONDITIONS FOR AWARD :**

- i) The students may not be allowed to take up employment or render help to parents in their work during the course of studies.
- ii) The award will be discontinued if a student fails to secure annual promotion except in case of unavoidable reasons to be certified by the competent authority of the scheme.
- iii) If a student violates school discipline or any other terms and condition of the scholarship, scholarship may be suspended or even cancelled, subject to the satisfaction of the competent school authority. The State Government/ Union Territory Administrations can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
- iv) Migration of students from one institution to another would not normally be allowed during the course of academic year except under exceptional circumstances and in the interest of student's academic career.
- v) The scholar obtaining benefits under this scheme shall not be allowed to avail of benefits under any other Pre-matric scholarship scheme.
- vi) The students should be regular in attendance for which the yardstick shall be decided by the competent authority of the school.
- vii) The scholarship amount shall be disbursed through Bank A/c of the beneficiary student.

### **10. RENEWAL OF SCHOLARSHIP**

The scholarship, once awarded, may be renewed during next academic year also by the concerned State Government/ Union Territory Administration unless the competent authority of the school recommends to the State Government/ Union

Territory Administration, to discontinue the award with reference to relevant clause of these regulations governing the scheme.

#### **11. ANNOUNCEMENT OF SCHEME**

The scheme will be announced by the concerned State Government / Union Territory Administration well in time, by giving advertisements in the leading language newspapers local dailies and by using other suitable publicity media.

#### **12. MODE OF APPLYING**

The concerned Department of the State Government/ Union Territory Administration will supply the application forms, which should be received back by the Department along with prescribed certificate, by the last date.

#### **13. PATTERN OF FINANCIAL ASSISTANCE**

50% central assistance will be provided to State Govt. The scholarship money will be paid to the selected students by the State Govt./ UT Admn. to which they belong in accordance with the procedure laid down by the State Govt. / UT Admn. in this regard. Remaining 50% will be borne by the State Govt. The conformed budget availability towards State Govt. share of assistance will have to be shown by concerned State Govt. while applying for the central assistance under the scheme. In case of UTs 100% central assistance will be provided.

#### **14. MONITORING**

The monitoring of the financial and physical performance of the scheme will be done through seeking detailed information from the Agencies implementing the Scheme. On the physical aspects the Agencies implementing the scheme will be required to furnish quarterly progress report regarding the number of beneficiaries receiving award under the scheme, both class-wise and gender-wise. On the financial year and expenditure proposed for the present financial year will be submitted by the Agencies concerned. The Agencies implementing the scheme will also be insisted upon to submit the latest audited accounts.

#### **15. EVALUATION**

The Ministry of Social Justice & Empowerment may get the scheme evaluated by entrusting a research study to reputed institutions/ agencies, on the performance of the Scheme in different parts of the country, under this Ministry's centrally sponsored Scheme of Research and Training.

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# ନୂତନ ଛାତ୍ରଛାତ୍ରୀଙ୍କ ଦରଖାସ୍ତ ଫର୍ମ



ପ୍ରାକ-ମାଟ୍ରିକ୍ ସ୍ତରରେ ଅଧ୍ୟୟନ କରୁଥିବା ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ ଓ ସାମାଜିକ ତଥା ଶିକ୍ଷାଗତ ଅନଗ୍ରସର ବର୍ଗର ଛାତ୍ରଛାତ୍ରୀମାନଙ୍କ ପାଇଁ ଓଡ଼ିଶା ସରକାର ଛାତ୍ର ବୃତ୍ତି (ସଂପୂର୍ଣ୍ଣ ବୃକ୍ତ ଉନ୍ନୟନ ଅଧିକାରୀ/ଜିଲ୍ଲା ମଙ୍ଗଳ ଅଧିକାରୀଙ୍କ ନିକଟରେ ପ୍ରତିବର୍ଷ ଅଗଷ୍ଟ ମାସ ୩୧ ତାରିଖ ପୂର୍ବରୁ ଦରଖାସ୍ତ ଦାଖଲ ହେବା ଆବଶ୍ୟକ)

ବାଳକ/ବାଳିକା/ ଦିବାଧାୟୀ/ଅନ୍ତେବାସୀ  
ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ / ସାମାଜିକ ତଥା  
ଶିକ୍ଷାଗତ ଅନଗ୍ରସର  
(ଯୋଗ୍ୟ ଅନାବଶ୍ୟକ କାଟି ଦିଅ)

ଦରଖାସ୍ତକାରୀ ନିଜର  
ପାସପୋର୍ଟ ଫଟୋରେ  
ନିଜର ସାକ୍ଷର କରିବେ ଏବଂ  
ତାହା ଶିକ୍ଷାସଂସ୍ଥାର ମୁଖ୍ୟଙ୍କ  
ଦ୍ୱାରା ଆଚେଷ୍ଟ ହୋଇ  
ସଂଲଗ୍ନ ହେବ।

ଶ୍ରୀଯୁକ୍ତ ..... ବୃକ୍ତ ତେଭେଲପ୍ରେମେଷ୍ଟ ଅଧିକାରୀ/ଜିଲ୍ଲା ମଙ୍ଗଳ ଅଧିକାରୀ, ମହୋଦୟ

## ବିଭାଗ 'କ' ( Part 'A' )

(ଦରଖାସ୍ତକାରୀ ପରିଷ୍କାର ଭାବେ ନିଜ ହସ୍ତାକ୍ଷରରେ ପୂରଣ କରିବେ)

- ୧। ପୂରା ନାମ ଶ୍ରୀ / କୁମାରୀ .....
- ୨। ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ ବା ସାମାଜିକ ତଥା ଶିକ୍ଷାଗତ ଅନଗ୍ରସର .....
- ୩। ପିତା/ମାତାଙ୍କ ନାମ .....
- ୪। ଜନ୍ମ ତାରିଖ .....
- ୫। ଧର୍ମ .....
- ୬। ଜାତୀୟତା .....
- ୭। ପିତା, ମାତାଙ୍କ ବୃତ୍ତି ବା ପେଷା .....
- ୮। ବାଳକ/ ବାଳିକା .....
- ୯। ସ୍ତ୍ରୀ ବାସଗୃହ ଠିକଣା –
 

ରାଜ୍ୟ .....	ଜିଲ୍ଲା .....
ବୃକ୍ତ ବା ମଣ୍ଡଳ .....	ତହସିଲ .....
ଡାକଘର .....	ଥାନା .....
ଗ୍ରାମ .....	ପଲ୍ଲୀ (ଯଦି ଥାଏ) .....

୧୦। ଏହି ଦରଖାସ୍ତକାରୀଙ୍କ ପିତା ମାତାଙ୍କର ଅନ୍ୟ କୌଣସି ସନ୍ତାନ ପ୍ରାକ୍-ମାର୍ଚ୍ଚିକ ବୃତ୍ତି ପାଇଁ ଚଳିତ ବର୍ଷ ଦରଖାସ୍ତ ଦେଇଛନ୍ତି କି ?

୧୧। ଗତବର୍ଷ ଉଚ୍ଚ ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ ଓ ସାମାଜିକ ତଥା ଶିକ୍ଷାଗତ ଅନଗ୍ରସର ବୃତ୍ତି ବା ଅନ୍ୟ କୌଣସି ବୃତ୍ତି ପାଉଥିଲେ କି ? ହଁ/ ନାହିଁ।

ଯଦି ହଁ, ନିମ୍ନଲିଖିତ ଭାବେ ଦର୍ଶାଅ ।

(କ) କି ପ୍ରକାର ବୃତ୍ତି .....

(ଖ) କେଉଁ ଶ୍ରେଣୀ ଓ ପାଠ୍ୟକ୍ରମ ପାଇଁ ବୃତ୍ତି ମଞ୍ଜୁର କରାଯାଇଥିଲା .....

(ଗ) ବୃତ୍ତି ପ୍ରଦାନ କରାଯାଇଥିବା ଶିକ୍ଷାନୁଷ୍ଠାନର ନାମ .....

(ଘ) ମୋଟ ପାଇଥିବା ଅର୍ଥର ପରିମାଣ .....

(ଙ) ଗତ ବାର୍ଷିକ ପରୀକ୍ଷାରେ କୃତକାର୍ଯ୍ୟ ହୋଇଛନ୍ତି କି ନାହିଁ .....

୧୨। ବର୍ତ୍ତମାନ ଅଧ୍ୟୟନ କରିବାକୁ ଚାହୁଁଥିବା ଶ୍ରେଣୀର ନାମ –

(କ) ପୂର୍ଣ୍ଣକାଳୀନ କିମ୍ବା ଆଶିଂକ .....

(ଖ) ପୂର୍ବରୁ ଅଧ୍ୟୟନ କରୁଥିବା ଶ୍ରେଣୀର ନାମ .....

(ଗ) ଅଧ୍ୟୟନ ଶ୍ରେଣୀରେ ଥିବା ବିଷୟ ଗୁଡ଼ିକର ନାମ .....

୧୩। ଚଳିତ ବର୍ଷ ଅଧ୍ୟୟନ କରୁଥିବା ବିଦ୍ୟାଳୟ ଓ ଶ୍ରେଣୀର ନାମ .....

୧୪। ବାସଗୃହଠାରୁ ବିଦ୍ୟାଳୟର ଦୂରତ୍ୱ .....

୧୫। ଅଧ୍ୟୟନ କରୁଥିବା ବିଦ୍ୟାଳୟରେ ଛାତ୍ରାବାସ ଅଛି କି .....

୧୬। ବିଦ୍ୟାଳୟରେ କୌଣସି ଏକ ଛାତ୍ରାବାସରେ କିମ୍ବା କୌଣସି ମଞ୍ଜୁରାପ୍ରାପ୍ତ ଛାତ୍ରାବାସରେ ବାସ କରନ୍ତି

ହଁ/ ନାହିଁ .....

ଯଦି ହଁ .....

ଠିକଣା .....

ଛାତ୍ରାବାସରେ ଯୋଗଦେବା ତାରିଖ .....

୧୭। ଅନ୍ୟାନ୍ୟ ପଛୁଆ ବର୍ଗ ଓ ସାମାଜିକ ତଥା ଶିକ୍ଷାଗତ ଅନଗ୍ରସର ଛାତ୍ର ବା ଛାତ୍ରୀମାନଙ୍କର ପିତା ବା ଅଭିଭାବକମାନେ କୃଷି

ଆୟକର ଦେଉଛନ୍ତି କି ନାହିଁ, ଏ ବିଷୟରେ ଗୋଟିଏ ସତରଞ୍ଜ ଘୋଷଣା ପତ୍ର ଏଥିସହ ଦାଖଲ କରିବେ । ଏଥିପାଇଁ କୌଣସି

ରାଜସ୍ୱ ବିଭାଗ ଅର୍ଥସରଙ୍କ ଠାରୁ ସତରଘ ବାର୍ଷିକ ଆୟ ସାର୍ଟିଫିକେଟ୍ ଦାଖଲ କରିବାର ଆବଶ୍ୟକତା ନାହିଁ। ଘୋଷଣା ପତ୍ର ସଠିକ୍ ନଥିବାର ପ୍ରମାଣ ମିଳିଲେ ସଂପୃକ୍ତ ଛାତ୍ର/ ଛାତ୍ରୀ ବା ତାଙ୍କର ଅଭିଭାବକଙ୍କୁ ବୃତ୍ତି ଟଙ୍କା ଫେରସ୍ତ ଦେବାକୁ ପଡିବ ।

୧୮। ଏଥିସହ ସଂଯୋଗ କରିବାର ଦରକାରୀ କାଗଜପତ୍ର ବା ଲେଖା, -

(କ) ଦରଖାସ୍ତ ସହିତ ସଂଲଗ୍ନ 'ଖ' ବିଭାଗ (Part 'B') ଫର୍ମରେ ବିଦ୍ୟାଳୟ/ ଅନୁଷ୍ଠାନର ମୁଖ୍ୟ କର୍ମକର୍ତ୍ତାଙ୍କ ଦ୍ୱାରା ପୁରଣ କରାଇ ଦସ୍ତଖତ କରାଇବେ ।

(ଖ) ପରିଶିଷ୍ଟ ୧ରେ ଉଲ୍ଲେଖଥିବା ଧର୍ମ ବା ଜାତି ପ୍ରମାଣପତ୍ର ଦାଖଲ କରିବେ ।

(ଗ) କୋର ବ୍ୟାଙ୍କିଙ୍ଗ୍ ସୁବିଧା ଥିବା ଯେ କୌଣସି ଜାତୀୟ କରଣ ବ୍ୟାଙ୍କରେ ଦରଖାସ୍ତକାରୀଙ୍କ ନାମେ ଜମାଖାତା ଖୋଲି ଉକ୍ତ ଖାତାର Account No., IFSC Code ସହ ପ୍ରଥମ ପୃଷ୍ଠାର ନକଲ ଦରଖାସ୍ତ ସହିତ ସଂଲଗ୍ନ କରିବେ ।

ମୁଁ/ ଆମେ ଏତଦ୍ୱାରା ଘୋଷଣା କରୁଅଛୁ କି ଦରଖାସ୍ତ ରେ ଉଲ୍ଲିଖିତ ସମସ୍ତ ବିବରଣୀ ସତ୍ୟ ଅଟେ ଏବଂ ତନ୍ମଧ୍ୟରୁ କିଛି ଭୁଲ ପ୍ରମାଣ ହେଲେ ମୁଁ/ ଆମେ ଆଇନ୍ ଅନୁଯାୟୀ ଦଣ୍ଡିତ ହେବୁ ଏବଂ ସମୁଦାୟ ବୃତ୍ତି ଟଙ୍କା ଫେରସ୍ତ ଦେବାକୁ ବାଧ୍ୟ ହେବୁ ।

i) ଦରଖାସ୍ତକାରୀଙ୍କ ସାକ୍ଷର

ii) (କ) ପିତା/ମାତା/ତତ୍ତ୍ୱାବଧାରକଙ୍କ ସାକ୍ଷର  
ବା ଟିପ ଟିପ୍ପ

(ଖ) ପୁରା ନାମ

(ଗ) ଛାତ୍ରଙ୍କ ସହିତ ସମ୍ପର୍କ



## PART B

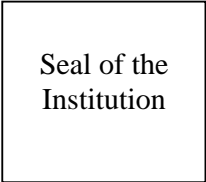
(To be filled in by the Head of the institution where the applicant is studying)

- (i) The statement made by the applicant in Part A :  
are correct to the best of my knowledge and  
the caste certificate has been checked.
- (ii) Character, conduct and attendance of the :  
applicant (general review).
- (iii) Whether you recommend the applicant for the :  
award of scholarship.  
If so, either as a day scholar or Boarder.
- (iv) Duration of the course which the applicant is : Years....., Month.....  
studying in your institution
- (v) Date of the commencement of the current :  
academic session of this course.
- (vi) Exact date on which the applicant joined in :  
the Institution and course/class this year.
- (vii) Likely date, month and year on which the :  
annual examination in the current session will  
be over (including practicals).
- (viii) (a) Is the applicant exempted from payment of : Yes/ No  
tuition fee.
- (b) If yes, please indicate whether exemption is :  
for full or half tuition fee.
- (ix) (1) Whether the applicant is residing in the hostel : Yes/ No  
of the institution or an approved hostel.
- 2 If the applicant is residing in a hostel, please :  
indicate if he/she is entitled to-
- (a) Free boarding :
- (b) Date of joining in the hostel/ :
- Name of the nearest branch of State Bank of India or the :  
Government Treasury through which the payment of  
Scholarship desired.

Certified that this Institution is affiliated to .....University / Board and  
is recognized by the Government of India/State Government of ..... . The applicant is  
studying .....course in this institution and the minimum qualification required for  
admission to that course is a pass in the ..... examination.

I undertake that the Scholarship amount in respect of the applicant if and when placed at my disposal will be disbursed by me for the specific purposes for which it is given and the accounts will be regularly rendered to the authority which awarded the scholarship. In case the applicant leaves institution or otherwise discontinues the studies or accepts any other regular scholarship/stipend the fact will be immediately reported to the said authority and payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the institution on account of maintenance charges, fees, etc., will also be refunded in the Government account.

No.....	Signature of the Head of the Institution.....
Place.....	Name in Capital letters.....
Date.....	Designation.....
	Address.....
	.....
	.....



**ANNEXURE – I**

**CASTE CERTIFICATE**

Note- This certificate should be signed by either of the following:-

Members of Parliament and Members of State Legislature (for students belonging to their constituencies)/ Collector/ Additional District Magistrate/ District Welfare Officer/ Sub-Collector/Tahasildar/ Additional Tahasildar/ Assistant District Welfare Officer/ Executive Officer of the Municipality/ Gazetted B.D.Os./ Gazetted Revenue Officer not below the rank of Deputy Collector of the area to which the student actually belongs.

This is a very important document as the scholarship is awarded mainly on the basis of the Certificate. The issuing authority is therefore, advised to issue this certificate with due caution.

I certify that to the best of my knowledge-

Shri /Kumari /Shrimati.....  
(Full name of student)

Son/daughter/ wife of Shri..... is a

Permanent resident of .....  
(indicate village, Tahasil/Taluk, District and State)

Shri /Kumari /Shrimati.....  
(Name of the student)

Belongs to ..... Caste/Community notified as Other Backward Class/ Socially & Educationally Backward Class by Government of India/ State Government and his/ her religion is .....

Signature of the Issuing Authority.....

Full name in capital letters.....

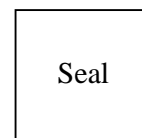
Designation.....

Address (in full).....

.....  
.....

Place.....

Date.....



**ANNEXURE- II**  
**FORM OF DECLARATION OF INCOME**  
**FORM – A**

(To be given by the parent/ legal guardian when the student is not employed)

Whereas my son/ daughter. Dependant/Shri/ Kumari .....

Student of ..... Institution/University/College has applied for grant of  
Scholarship, I, Shri/ Kumari.....son/ daughter of  
Shri..... (address) .....

.....  
..... declare that my total annual income from all sources in the preceding year  
ending the 31<sup>st</sup> March 20..... is Rs..... (as per details furnished below). I also affirm that  
particulars of property held by me are (as per details furnished in the schedule hereunder) and that I have  
correctly indicated the amount of various taxes, cesses and land revenue paid by me. I made myself personally  
responsible for the accuracy of the facts and figure furnished.

I, further undertake that in the event of the particulars given in this declaration being found to be false,  
I shall refund to the Government the whole amount of the said..... and Government  
decision on whether the declaration of particulars is false shall be final and binding on me.

Place.....

Date.....

Signature/ Thumb impression of  
parent / legal guardian

## FORM B

(To be given by the candidate who is employed)

I, Shri/ Shrimati....., son/daughter of Shri.....  
.....(address).....  
..... am a student of  
..... Institution/University/College and have applied for the grant of scholarship.

I hereby declare that my annual income and the annual income of other members of my family from all sources in the preceding year ending the 31<sup>st</sup> March..... is Rs. ....as per details furnished below. I further declare that the particulars of property held by me and the other members of my family are as shown below and that I have correctly indicated the amount of various taxes, cesses and revenue paid by me/us. I am personally responsible for the accuracy of the facts and figures furnished.

2. I hereby declare and undertake that in the event of the particulars given in this declaration being found to be false (in respect of which the Government decision shall be final and binding on me). I shall refund to the Government the whole amount of the scholarship paid to me.

3. I have a family to support and is consisting of ..... members.

4. Please state whether you have taken prior permission of your appointing authority for prosecuting higher studies.

Place.....

Date.....

Signature

## ANNEXURE III SCHEDULE

- |   |   |                                       |
|---|---|---------------------------------------|
| I. Extent of land held -                | : | (as owner / tenant)                   |
| (i) Area (Hectare of land)              | : |                                       |
| (ii) Village                            | : |                                       |
| (iii) Survey No. and Revenue assessment | : | (houses, shop, buildings, house-site) |
| (iv) Annual income from land            | : |                                       |
| II. Property held -                     |   |                                       |
| (i) House No.                           | : |                                       |
| (ii) State)                             | : |                                       |
| (iii) Village / Town / City             | : |                                       |
| (iv) Area of site                       | : |                                       |
| (v) Rent derived, if any                | : |                                       |
| (vi) House-tax paid                     | : |                                       |
| (vii) Address of shop                   | : |                                       |

- (viii) Nature of trade :
- (ix) Sales tax / Income tax :
- (x) Licence No. :

III. Salaries drawn -

- (i) Name of employer with designation and address. :
- (ii) Office / Unit in which he / she is working. :
- (iii) Address :
- (iv) Monthly emoluments :
- (v) Other benefits like house rent allowance, free house and other perquisites. :

IV. Others -

- (i) Income from Subsidiary Industries Part-time occupations. :
- (ii) Amounts drawn as wages :
- (iii) Any other income :

Place.....

Signature of left / right thumb impression

Date.....

Name.....

Address.....

.....

---

N.B.- Mostly the income declaration will be verified with reference to official records. As for example in the case of Government servants of those in private services, the income can be verified by a reference to the employees. In the case of agriculturist by a reference to the Revenue Officer, in the case of persons paying income tax reference may be made to income tax authorities. In the case of shopkeeper, reference may be made to sales tax figures, Sales tax figures could in turn, assuming a normal profit of 10% in case of retailers and 15% to 20% in the case of wholesale dealers for grains, etc. and normally 15% to 20% for non-food items given an idea of profit. In the case of those owning houses annual rental value can be easily known by a reference to house-tax which is fixed on the basis of rental value. In the case of landless labourers, small holders, tenant of small areas on those who combine this a rough idea of the income can be obtained by a study of the size and land held and extent of land cultivated as owner/ tenant or held and extent of land cultivated as owner/ tenant or both and / or by a reference to land revenue records.

**FORM No.2**

**FORM OF CERTIFICATE TO BE ISSUED BY THE HEAD OF EDUCATIONAL INSTITUTION.  
IN CASE OF RENEWAL OF PRE-MATRIC SCHOLARSHIP**

Certified that the following students of this institution whose details are given below were in receipt of Pre-Matric Scholarship under the Minorities & Backward Classes Welfare Department during the year .....

Sl. No.	Name of the Student	Religion	Whether OBC/SEBC	Sub-Caste	Class in which he/she studied last year ( )	If promoted, class in which he/ she is studying during this year	Whether hosteller or day-scholar (in current academic Session)	Remarks
1	2	3	4	5	6	7	8	9
1								
2								
3								
4								
5								
6								
7								
8								

Hence, I recommend for award of Pre-matric Scholarship in favour of the above-mentioned students for the said classes during the current academic session of .....

I undertake that the scholarship amount in respect of the student, if and when placed at my disposal will be disbursed by me for the specific purpose for which it is given and accounts will be regularly rendered to the authority which award the scholarship. In case the student leaves the institution or otherwise discontinues the studies or receives any other regular scholarship/stipend, the fact will be immediately reported to the said authority and the payment of scholarship to the student will also be discontinued.

No. ....

Place .....

Date .....

**Signature of the Head of the Institution  
Designation (Seal)**

N.B. – (i) The names of all OBC/SEBC students of the institution should be continuously enlisted prior to the portion of recommendation/ undertaking;  
(ii) Separate forms should be used for OBC and SEBC students.