

ACADEMY OF TRIBAL LANGUAGES & CULTURE

(ST & SC Development Department, Govt. of Odisha)

Adivasi Exhibition Ground, Unit- 1, Bhubaneswar- 751009

Tele./Fax-0674-2597821, Email- atlcbsr_08@yahoo.com

No. 628 /ATLC., Bhubaneswar Date 21/11/ 2014.

EXPRESSION OF INTEREST FOR SUPPLY OF SECURITY PERSONS DURING ADIVASI MELA – 2015

ATLC on behalf of ST & SC Development Department is going to organize **Adivasi Mela-2015** from 26th January, 2015 to 9th February, 2015 at Adivasi Exhibition Ground, Unit-1, Bhubaneswar. A good nos. of security personnel's are required during the Mela period for internal security arrangement.

Interest security agencies who are having the required eligibility and experience as indicated below may apply on or before 12th December 2014 by 1.00 P.M. to the undersigned. The interested agencies shall have to submit their sealed quotations along with a non-refundable Bank Draft of Rs.500/- towards tender paper drawn in any Nationalized Bank in favour of Member Secretary, ATLC, Bhubaneswar. The detailed of quotation papers and other activities to be done are available in the website www.stscodisha.gov.in of ST & SC Dev. Deptt. and in the office of Member Secretary, ATLC.

The quotation will be opened at 4.30 P.M. on 12th December 2014. The Quotationer or their authorized representatives may remain present during opening of the quotations. The authority reserves the right to reject any or all offers without assigning any reason thereof.

The Agency should have the following minimum requisite qualification & experience and will have to submit the following documents which are mandatory in nature.

Eligibility Criteria	Documents required for Pre-qualification
1. It should be an organization with the experience of deploying security personnel's with metal detector, baton etc. in different Mela/ Utsav/ Exhibitions of similar nature.	a. Non-refundable D.D. of Rs.500/- towards cost of Tender papers drawn in favour of Member Secretary; ATLC b. Copy of Experience Certificate of similar nature of work.
2. The agency should have smart, trained and skilled security personals.	c. Copy latest Income Tax Clearance certificate. d. Valid Service Tax Registration No.
3. The security personnel's must have knowledge of fire extinguisher operating, knowledge of gun.	e. Preference will be given to PASARA License holder.

Sd-
Member Secretary

Terms & Conditions:

1. The firm should submit the documents like Registration Certificate, PASARA License(Preferable), Current year Income Tax Clearance, Latest Service Tax return with the quotation paper positively.
2. Experience certificate of similar nature of work.
3. ATLC will not be responsible for any occurrence like theft & missing of any articles while deployment of guards during the exhibition period.
4. In case of any occurrence of theft, the Security Agency will conduct proper inquiry.
5. During inquiry if it is found any fault or lapses on the part of security personnel for theft, the security Agency will be responsible to pay the amount of loss towards theft of any article during the exhibition period from the premises.
6. Arrangement of lodging, boarding and logistics of the guards during the exhibition period will be the responsibility of the Security Agency.
7. The required no. of security personnel & the time period of deployment will be intimated separately, well in advance.
8. Sanctions of any advance will not be considered. Full & final payment will be made on completion of event. Statutory duties of security personnel should be checked by the Agency.
9. The Tender have to offer the price for all items or else the tender paper will not be considered.
10. The rate offered by the firm shall be inclusive of all taxes and duties except service tax, as applicable. However the service tax will be deposited by the firm with the concerned authority and the same will be reimbursed to the firm only after production of receipt.

Sd-

Member Secretary

ACAMEDY OF TRIBAL LANGUAGES AND CULTURE (ATLC)

TENDER APPLICATION FORM FOR THE “ADIVASI MELA-2015”

(Last date for submission of tender form on 12th December 2014, latest by 1.00P.M.)

To

**The Member Secretary,
ATLC, Bhubaneswar.**

Sl. No.	Category	No. of Guard	Rate per shift i.e .8 hours(in Rs.)
01	Guard with Lathi	01	
02	Guard with Gun	01	
03	Supervisor	01	
04.	Metal Detector	-	Per each

Signature with seal of the Tenderer