

Minutes of the Pre-Bid Meeting Held for the EOI No. 30130 dated 7.11.2014 Sch(Pre)-16/2014 for Annual Audit of Odisha Girls Incentive Programme for the Year 2013-14

Date : 18th November 2014
Day : Tuesday
Time : 4:00 PM
Venue : OMTES, Adivasi Exhibition Ground, Unit-1, Bhubaneswar-751009.

1. Participants List: From ST&SC Development Department

<u>Sr</u>	<u>Name of the Participant</u>	<u>Designation</u>
1	Smt. S. Majhi	SO-cum-Under Secy., ST&SC Development Department
2	Shri. A. Mukherjee	Team Leader, OGIP
3	Smt. Smita Samal	Financial Management Expert, OGIP
4	Shri. Nishikant Sahu	Finance Manager, OMTES

2. **Participants List:** From Prospective bidders. (Refer Attendance Sheet at Annexure-III)

3. During the meeting different queries were raised by the participating agencies, for which the query and the respective compliance are mentioned below.

Clarifications on the Queries and Corrigendum to the RFP

<u>Sl.</u>	<u>Page & Clause No.</u>	<u>Query raised</u>	<u>Clarifications/Corrigendum</u>
1	Page 5, Clause H. Eligibility Criteria for Empanelment of Agencies	Under the column 'Documentary Evidences to be attached' it is mentioned Attested copy of Certificate of ICAI and C&AG as on 1.1.2009	It is clarified that the attested copy of the latest certificate of firm's registration with ICAI & C&AG empanelment should be provided.
2	Page 9, Format for Submission of Technical Proposal, A. Particular/Details of the firm	In Sl. No. 8 of the Table under the column 'Supporting Documents to be required to be submitted' it is mentioned Attested copy of Certificate of ICAI as on 31.3.2011	It is clarified that the attested copy of the certificate of the firms constitution issued by ICAI for the last 3 years (2012, 2013, 2014) should be provided.
3	Page 5, Clause F, Scope of Work	'Visit to 5 selected districts and carry out sample verification of 200 SC and 200 ST beneficiaries to confirm receipt of scholarship during 2013-14' has been mentioned. Which are these 5 districts and how many students per district needs to be selected?	The districts & blocks to be visited and number of beneficiaries to be covered is provided in Annexure I of this document
4	Page 11, Format for Submission of Financial Bid	Is price to be quoted in months or lump-sum? A format may be provided.	Revised format for submission of financial bid attached as Annexure II of this document
5	Page 7, Clause J, Sub-clause 1, EMD	EMD is to be submitted in what form?	EMD may be submitted in the form of Demand draft in favour of 'Under Secretary (DDO), ST&SC Development Department
6	Page 3, Section A, Schedule of Invitation of EOI, Date and Time of Opening of EOI Document	Proposal Due Date – In view of the pre-bid queries and release of clarification, the EOI submission may be extended.	The EOI Submission Date is extended from 25.11.2014 to 02.12.2014 upto 3.30 pm. The EOI documents will be opened on 2 nd December 2014 at 4 p.m.

Annexure-No	Particulars
Annexure-I	Districts & Blocks to be Visited and Number of Beneficiaries to be Covered
Annexure-II	Format for submission of Financial Bid
Annexure-III	List of prospective bidders participated in the pre-bid meeting

Special Note: It is requested to all the bidders to make a representation at the time of opening of Technical bid at the office of OMTES, Adivasi Exhibition Ground, Unit-9, Bhubaneswar. No separate communication will be made for attending the bid opening meet.

Meeting ended with thanks to the chair.

Districts & Blocks to be Visited and Number of Beneficiaries to be Covered

Sl.	District	Blocks to be covered	No. of beneficiaries	
			SC	ST
1	Rayagada	1. Kolnara	15	20
		2. Padampur	10	20
2	Kandhamal	1. Tikabali	15	20
		2. Baliguda	10	20
3	Sambalpur	1. Maneswar	20	30
		2. Dhankauda	20	30
4	Bhadrak	1. Bhandari Pokhari	40	-
		2. Banta	40	
5	Mayurbhanj	1. Suliapda	15	30
		2. Khunta	15	30
TOTAL			200	200

Format for submission of Financial Bid

Tender Notice No. :

To:
The Director,
SC Welfare,
ST&SC Development Department
Govt. of Odisha.

Dear Sir,

I hereby bid for _____(name of the project) as per the Terms of Reference given in this Tender Document of the ST&SC Development Department, within the time specified and in accordance with the specifications and instructions as per Special Terms and Conditions as well as General Terms and Conditions. The rates are quoted in the prescribed format given below:

PARTICULARS	AMOUNT (INR)
A. Total Professional Fees for conducting Audit as per Scope mentioned in Clause "F"	
B. Total Travel Expenses including lodging & boarding	
C. Miscellaneous (specify details if any)	
Sub Total (A+B+C)	
D. Service Tax	
GRAND TOTAL (A+B+C+D)	

NOTE:

- 1) The rates indicated herein are inclusive of all taxes and are applicable for the contract period.
- 2) No change shall be made in future on my part for any misunderstanding or oversight of any expense/s by me.

Signature of the Bidder with Seal


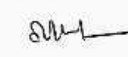


ODISHA GIRLS INCENTIVE SCHEME (OGIP)

ADIVASI EXHIBITION GROUND, UNIT-I, BHUBANESWAR

ATTENDANCE OF MEMBERS OF AUDIT FIRM

Pre Bid Meeting with the Organisation/Agency/Firm for the Audit of OGIP

Dt. 18.11.2014 at 04:00 PM

Sl No	Name of Firm	Representative	Signature
1	2	3	4
1	Mohanty Rath & Co mohanty.rath.co@gmail.com	Debasmita Mukhopadaya	Debasmita Mukhopadaya
2	C. K. Prusty & Associate Prusty & Sasantosh@gmail.com	Sasantosh Sahoo	
3	M/s. Om. Kainiwal & Co. omkandco@gmail.com	Mahendra Kumar Samael. Ph. 2397227.	
4	Pam & Associates. itpam@gmail.com. jeetmishra26@gmail.com.	Ca. Sabyasit Mishra. 9433076636	
5	patra & Co patroco@gmail.com.	Mr. R. Subbali. 9437900758	
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